

Dear Santa Claus

Writing a letter to Santa Claus has been a Christmas tradition of children for many years. Use the simple tips and sample letter template below to craft your own holiday message to Santa.

- ❄ Start your letter with a greeting, also known as a salutation.
- ❄ Since Santa hears from you only once a year, it's polite to ask how he and the elves have been.
- ❄ Remind Santa of the good things you've done this year. For example, have you helped your parents by putting away your toys? Have you been nice to your sister or brother?
- ❄ Tell Santa the two or three presents you'd most like to have for Christmas.
- ❄ Close your letter by thanking Santa and signing your name.
- ❄ Give the letter to an adult to send; they'll put it in the mail and make sure it gets to Santa in time for Christmas.



Santa Claus

North Pole, Alaska 99705



Dear Santa Claus,

Merry Christmas! Are you and your elves busy getting ready for the holidays? My family sure is! I have been very good this year. I have helped my mom and dad by _____

_____.

This year, I hope you will bring me some fun presents. Some things that I would like this year are: _____, _____, and _____.

Thanks for bringing me presents every year, Santa!

Love,



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